

**Lee County Board Of County Commissioners
Agenda Item Summary**

Blue Sheet No. 20060862

1. ACTION REQUESTED/PURPOSE: Approve award of Formal Quotation No. Q-060460 Annual Purchase of Gasoline and Diesel Fuel for Lee Tran, to the low quoter meeting specifications, Evans Oil Company, at the prices as listed on the attached Lee County Tabulation Sheet. Board approval is also requested to award Option A to this same vendor for Ultra Low Sulfur Diesel Fuel. The initial term of this quote is one year; also request authority to renew this quote for four additional one-year periods, at the same terms and conditions, if in the best interest of Lee County. In the event that the low quoter is unable to establish the effectiveness of their product or service, request the Purchasing Director be given authority to act on behalf of the Board in the event of vendor non-compliance so that the Purchasing Director can proceed to the next low quoter(s). Funding will be available from the individual department or division's budget whom will be responsible for monitoring their individual expenditures. Transit estimates expending approximately \$2,400,000 annually for gasoline and diesel fuel.

2. WHAT ACTION ACCOMPLISHES: Provides Transit with a reliable source of fuel for its fleet in order to provide fixed route bus service and ADA paratransit service throughout Lee County.

3. MANAGEMENT RECOMMENDATION: Approve as stated.

4. Departmental Category: C6C **5. Meeting Date:** 08-01-2006

6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)		8. Request Initiated: Commissioner _____ Department _____ Division <u>Transit</u> By: <u>Steve Myers, Director</u>
	<input type="checkbox"/> Statute	_____	
	<input type="checkbox"/> Ordinance	_____	
	<input checked="" type="checkbox"/> Admin. Code	<u>AC-4-1</u>	
	<input type="checkbox"/> Other	_____	

9. Background: On June 13, 2006, the Division of Purchasing received sealed quotations for the annual purchase of gasoline and diesel fuel for Lee Tran. On that date, eight responses were received; of which one was a no bid. The quotations have been thoroughly reviewed, and a recommendation is being made to award to Evans Oil Company as the low quoter meeting all specification requirements.

Funding is available: KI5440148600.505210.11

Please See Attachments:

- (1) Tabulation Sheet
- (2) Department's Request to Quote
- (3) Specifications
- (4) Evans Oil Company Quotation
- (5) Department's Recommendation

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Other	
<i>Steve Myers</i> 7/5/06	<i>John F. Allen</i> 6-23 7/5/06			<i>JK</i> 7/10/06	<i>RK</i> 7/11	<i>JK</i> 7/11/06	<i>JK</i> 7/12/06	<i>JK</i> 7/12/06	<i>LS</i> 7/14/06

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN: *JK*
7/11/06
COUNTY ADMIN FORWARDED TO: *JK*
7/11/06
3 pm

Rec. by CoAtty
Date: *7/6/06*
Time: *1:30 pm*
Forwarded To: *JK*
7-11-06