

Agenda Item Summary

1. ACTION REQUESTED/PURPOSE: Approve award of Formal Quotation No. Q-070021 Annual Purchase of Contract Printing for Countywide use, to the low quoters meeting specifications: Gulf Coast Printing Services, New York Press, Inc. and Pride Enterprises as listed on the attached Lee County Tabulation Sheet. The initial term of this quote is one year; also request authority to renew this quote for four additional one-year periods, at the same terms and conditions, if in the best interest of Lee County; and to exercise the price escalator clause as per the specifications on an as-needed basis. In the event that the low quoter is unable to establish the effectiveness of their product, request the Purchasing Director be given authority to act on behalf of the Board in the event of vendor non-compliance so that the Purchasing Director can proceed to the next low quoter(s). Funding will be available from the individual department or division's budget whom will be responsible for monitoring their individual expenditures. The County estimates expending approximately \$320,000 annually for contract printing.

2. WHAT ACTION ACCOMPLISHES: Provides Lee County with reliable sources for the purchase and delivery of contract printing items.

3. MANAGEMENT RECOMMENDATION: Approve as stated.

4. Departmental Category:		CGI	5. Meeting Date:	FEB 06 2007
6. Agenda: <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Administrative <input type="checkbox"/> Appeals <input type="checkbox"/> Public <input type="checkbox"/> Walk-On	7. Requirement/Purpose: (specify)		8. Request Initiated:	
	<input type="checkbox"/> Statute		Commissioner	
	<input type="checkbox"/> Ordinance		Department	
	<input checked="" type="checkbox"/> Admin. Code <u>AC-4-1</u>		Division	Purchasing
	<input type="checkbox"/> Other		By:	Janet Sheehan

9. Background: On December 19, 2006, the Division of Purchasing received sealed quotations for the annual purchase of contract printing. On that date, fourteen responses were received. The quotations have been thoroughly reviewed, and a recommendation is being made to award to Gulf Coast Printing Services, New York Press, Inc. and Pride Enterprises as the low quoters meeting all specification requirements.

Funding will be available from the individual department or division's budget whom will be responsible for monitoring their individual expenditures.

Please See Attachments:

- (1) Tabulation Sheet
- (2) Specifications
- (3) Gulf Coast Printing Services Quotation
- (4) New York Press, Inc. Quotation
- (5) Pride Enterprises Quotation
- (6) Department's Recommendation

10. Review for Scheduling:

Department Director	Purchasing or Contracts	Human Resources	Other	County Attorney	Budget Services				County Manager/P.W. Director
					Analyst	Risk	Grants	Mgr	
	Janet Sheehan 1-17-07 H. Acciariello			68 1/18/07	1/18/07	1/18/07	1/18/07	1/18/07	HS 1/18/07

11. Commission Action:

- Approved
- Deferred
- Denied
- Other

RECEIVED BY COUNTY ADMIN:	
1/18 1:00	
1/18 mp	
COUNTY ADMIN FORWARDED TO:	
1/19 EOC	
1/19 PP	

Rec. by CoAtty
Date: 1/18/07
Time: 10:30 AM
Forwarded To:
1/18/07
11:30 AM