



**LEE COUNTY**  
SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

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**September 2, 2008**

RE: QUOTE # Q-080382  
Bio Diesel, Red Dyed Fuel for Lee Tran

To: Lachlan Cheatham-Palmdale Oil Co. Inc.

Thank you for the quote submitted on **June 17, 2008**.

I am pleased to advise you that on **September 2, 2008**, the Board of County Commissioners took action in awarding the quotation to your firms as indicated (circled on the attached tab sheet) meeting all specification requirements.

All requirements of the specifications have been fulfilled. Please consider this letter as your "notice-to-proceed". The commencement date for this project shall be September 15, 2008.

SUMMARY REPORTS: The awarded vendor shall be responsible for furnishing a summary report to Purchasing upon completion of each 6 - month period.

This report shall include the previous 6 - month history, showing at a minimum, the following information:

- 1) Total dollars expended per item,
- 2) Total quantity of each item purchased.

The Purchasing Division values your continued interest in doing business with Lee County. Thank you again for your quote.

Sincerely,



Chris Jeffcoat, CPPB  
Purchasing Agent

cc: Susan Riley  
Steve Myers